

## 2019 Arts & Sciences Individual Research Proposal

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Please submit your completed application and supporting materials **by 12:00 p.m. on Monday, February 11, 2019.**

Directions:

1. After reviewing the questions below, complete the UR Summer Fellowship application found here. <https://ursf.richmond.edu/apply/index.html>
  2. Upload a copy of your unofficial transcript to the UR Summer Fellowship application
  3. Upload a copy of your resume to the UR Summer Fellowship application
  4. Please ask your faculty mentor to submit a letter of recommendation on your behalf to [rplymale@richmond.edu](mailto:rplymale@richmond.edu) by February 7, 2019.
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1. **Title of Research Project:**
  2. **Aims (100-200 words):** Clearly state the hypothesis, thesis, outcomes or objectives of your project as concisely as possible. What specific questions will you seek to answer? This section should be written for the non-specialist.
  3. **Background and significance (300-600 words):** Describe the motivation and significance of your proposed work. Provide a background to orient the reader to your field, citing relevant literature. Describe what knowledge frames the project and what the reader should know to understand your project. What issues will you be examining? What specific question will be answered, problem solved, or hypothesis tested through your research? How does your work fit into the existing body of related research? What new problem are you addressing or what insight are you seeking?
  4. **Research Plan (200-500 words):** Describe your plan for research, i.e., methods, techniques, sequence of events. Explain how your approach will address your questions. What specifically will you do? Where will the work be done? Describe your anticipated results (quantitative, qualitative, creative, etc.). What methods will you use to analyze, interpret and assess results? What outcomes will result from this project (e.g., conference presentation)? While the Research Plan should be generally comprehensible to the non-specialist, you may need to mention specific techniques known only to specialists. If your work requires human subjects, do you have approval from the Institutional Review Board (IRB)? If your work requires animal subjects, do you have approval from the Institutional Animal Care and Use Committee (IACUC)? If not, please explain what steps you will taken to receive the required approval.
  5. **Literature Cited:** Provide a bibliography of all works cited.
  6. **Related Coursework:** Please list courses completed and/or in progress that have prepared you for this research project.
  7. Please include Progress Report if this is your second or third URC Summer Fellowship
  8. You may upload any additional supporting document(s) (e.g., graphs, images to accompany your research proposal), upload it here. Size maximum is 16 mb.

**OPTIONAL ADDENDUM**

As a supplement to the salaried Summer Research Fellowship, the School of Arts & Sciences offers small research grants of up to \$500 to help students cover the cost of research supplies, the recruitment of research subjects, or travel to conduct archival research. This grant can also be used as a travel grant to attend special research-related workshops, conferences, institutes and symposia. Costs that may be covered in those circumstances include transportation, lodging, meals and registration fees.

To be considered for a research grant of up to \$500, you must itemize your proposed expenses in the table below.

If you apply for this additional grant, you must request that your faculty mentor address your budget in his or her letter of recommendation.

Expense	Dollar Amount	Justification