2020 Student Symposium Registration Form

Instructions:
1. This form is due Friday, February 7, 2020 by 5pm. Late registrations will not be accepted.
2. The Symposium is on Friday, April 17 in the Tyler Haynes Commons from 12:30 pm to 6 pm.
3. If you are giving multiple presentations, you will need to register each presentation separately. Please note: you cannot make two presentations on the same topic.
4. If you are presenting a group project, just one student should fill out the application form. There is a spot to list all the project group members and their emails in the application.
5. If you are giving a poster presentation, you will receive instructions on poster printing at a later date.
6. You will be contacted on February 25 regarding your presentation time, once the schedule is made. You are responsible for checking for this email and responding promptly if you have a conflict.

Information entered into this form will be printed in the final program AS IS. Please enter full names and double-check your spelling for each answer.

Contact person: Dr. Monika Siebert (English) msiebert@richmond.edu

* Required

Contact Information

Last Name *
Name of main contact person for this presentation

Your answer

First Name *
Name of main contact person for this presentation

Your answer
UR email *
You must enter a UR email address.

Your answer

UR Net ID *
e.g., bc4dh

Your answer

What department or program is most closely affiliated with your project? *

Choose

If applicable, is there a secondary department or program affiliated with your project?

Choose

Primary Faculty Mentor Last Name *
Please be sure your spelling is correct. Do not include Professor or Dr.

Your answer
Primary Faculty Mentor First Name *
Please be sure your spelling is correct. Do not include Professor or Dr.

Your answer

Primary Faculty Mentor Email *

Your answer

Secondary Faculty Mentor Last Name
Please be sure your spelling is correct. Do not include Professor or Dr.

Your answer

Secondary Faculty Mentor First Name
Please be sure your spelling is correct. Do not include Professor or Dr.

Your answer

Secondary Faculty Mentor Email

Your answer

Any Additional Faculty Mentors

Your answer

https://docs.google.com/forms/d/e/1FAIpQLScn3l9am8SwahuJpLn3uwljTQ5OSnRQj8GWkVs0lOH0u1eoA/viewform
Is this presentation being presented by an individual or a group? *
If individual, please skip next section

- Individual
- Group

Group Information
If this is a group presentation, please enter the FULL names of all group members except for yourself.
If this is an individual presentation, skip this section.

I understand that all Symposium correspondence will be sent to me by email. I am responsible for checking email and notifying co-presenters about any information related to the Symposium *

- Yes

Group Member 1
First and Last Name
Your answer

Group Member 2
First and Last Name
Your answer
Group Member 3
First and Last Name
Your answer

Group Member 4
First and Last Name
Your answer

Group Member 5
First and Last Name
Your answer

Additional Group Members
If you have additional group members, please list them below. Be sure to list their full names, separated by a comma.
Your answer

About Your Project
Please remember that the information provided below will be printed in the program for the Symposium exactly as written below.

Title of Presentation *
Your answer
Project Description (150 words or less)- please note this is for our records, but will not appear in the program. *

Your answer

Type of Presentation *

- Poster
- Oral (10 min presentation with 5 minutes for questions)
- Performance
- Art Exhibition

The Environmental Awareness Group (EAG) and the Office of Sustainability are sponsoring an award recognizing the best student and faculty research/scholarship on environmental or sustainability topics. The award will be judged by members of the EAG. To have your work considered for this award, please check this box.

- Yes, I would like my work considered for the environmental/sustainability award.

The University of Richmond Scholarship Repository archives student scholarly work at http://scholarship.richmond.edu. If you would like to contribute your research to the repository, please check the box below and you will be contacted with instructions.

- Yes, I would like to contribute my work to the Scholarship Repository.
Is this project supported by funds from the University or another external source? Please check all that apply.

☐ Arts & Sciences Summer Research Fellowship

☐ Spider Research Fellowship

☐ Arts & Sciences Undergraduate Research Grant (other than Summer Research Fellowship)

☐ Summer fellowship from an external source (list source below in "other" box)

☐ Undergraduate research grant from an external source (list source below in "other" box)

☐ Other:

Scheduling

Are you submitting more than one presentation as a primary presenter?
Please note you cannot do two presentations on the same topic.

☐ Yes

☐ No

Are you a secondary presenter on another group presentation?
Please note you cannot do two presentations on the same topic.

☐ Yes

☐ No
If you are a secondary presenter on another group presentation, please type the primary presenter’s name for that presentation in the box below.

Your answer

Do you have class on Friday afternoon? *

- I do not have class after 12:00pm on Fridays and can present any time from 12:00pm to 6:00pm.
- I have class on Friday afternoon. I will fill in my availability in the next question.

I have class on Friday afternoon at the following times:
Please enter this information carefully; once we have assigned you a time slot to present, it may not be possible to move you to another slot. Please include title and time of class(es).

Your answer

The Speech Center is available for helping all students prepare for their presentations. You can sign up for an appointment online at [https://speech.richmond.edu/appointments/index.html](https://speech.richmond.edu/appointments/index.html) *

I am interested in working with the Speech Center to help prepare my presentation.

- Yes
- No

Please list any special presentation needs below.
Students presenting posters will be provided with an easel, a foam core board, and clips. Students giving oral presentations will be provided with a projector and a laptop.

Your answer
Submitting Your Application
Once your application is complete, click the submit button below once. You will then be taken to a screen confirming your application. You may have to scroll up to the top to see the confirmation. If you do not see the confirmation screen, please contact Dr. Monika Siebert at msiebert@richmond.edu to confirm receipt of your application prior to submitting the form a second time.

Submit

Never submit passwords through Google Forms.

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